

Pentwater Township Library
Regular Monthly Board of Trustees Meeting
DRAFT MINUTES
August 15, 2023

Call to order: Meeting was called to order at 5:36 pm by Valerie Church-McHugh.

Roll call: Present – Amber Jaeb, Valerie Church-McHugh, Kendra Flynn, Melissa Williams, and Jennifer Gwillim.

Absent – Joan LundBorg

Also in attendance: Mary Barker, Director

Approval of agenda: Add September work session date and Board Succession Policy first reading to ‘Other business to come before the Board’ Motion by Flynn with support by Gwillim to accept agenda as amended. *Approved.*

Approval of minutes: Motion by Gwillim with support by Williams to approve minutes from the regular monthly board meeting and the work session on June 20, 2023. *Approved.*

Treasurer’s Report: June and July presented by Williams. Motion by Flynn with support by Jaeb to accept reports. *Approved.*

Approval of bills: Motion by Gwillim with support by Flynn to accept bills paid as submitted. *Approved.*

Director’s report: Included in packeted and was reviewed and presented by Mary Barker, Director.

Committee reports:

Personnel – nothing to report

Policy – nothing to report

Finance – nothing to report

PR/Advocacy – Village meetings have been attended by various library board members and the July Township Q&A session was attended by Church-McHugh.

Continuing business: nothing to report

New business:

District library recommendation – continue to discuss and further explore options at our next work session in September 2023.

Board Succession Policy – first reading reviewed by board members

Other business to come before the Board: Motion by Gwillim with support by Flynn to support the library closure on 9/21/23 for the full day and 10/31/23 at 12:00 pm. *Approved.*

Public Comment: None

Adjournment: Meeting was adjourned at 6:38 pm by Church-McHugh

Draft submitted 8/16/23
Amber Jaeb, Secretary